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| JOB DESCRIPTION | |
| ACCOUNTANT 50 % | |
| | LOCATION : GENEVA (CH) |

1. MISSION :

- To deliver accurate monthly financial reports
- Treasury management
- Assets management

2. TASKS :

- Bookkeeping (QuickBooks)
- Running general ledger/Balance sheet (accruals/depreciation/prepayments, etc.)
- Credit collection, cash flow management, VAT return
- Keep assets inventory up-to-date

3. JOB REQUIREMENTS :

- Accounting diploma
- Min 2 years experience
- Financial accounting experience
- Organized and accurate
- Analytical skills, ability to synthesize
- Excellent communication skills
- Excellent computer skills: MS Excel (expert), QuickBooks

If you are interested in this position, please send your CV to
jobs@stromasys.com